

Salamanca Public Library
Board of Trustees Meeting
October 10, 2024

Attending: Trustees: Angel Fisher, Patsi Magara, Susan Zaprowski.
Excused: Kari Kennedy, Gina Matteson
Library Manager: Jennifer Stickles

1. Meeting was called to order by President Patsi Magara at 4:06 pm.
2. Approve agenda: Angel Fisher motioned to approve the agenda. Patsi seconded. Motion carried.
3. September minutes were approved.
4. Pay bills as warranted. Motion approved.
5. The financial report was reviewed. Corrections made.
6. Magara reported that our treasurer has resigned.
7. We will advertise the position on Indeed, Salamanca Press and possibly the Olean Times.
8. *Stickles reported that the construction is done on the front of the library. She reported that because of the depreciation of the building we will have to pay \$14,000. Magara will check with the insurance company as to why this is being charged to us. She will report back.*
9. *Stickles reported there will be a program on making corn husk flowers.*
10. *Tim Baird has a display of photographs he has taken hanging in the library. On Tuesday, October 15 at 6:30 pm Baird will give a talk about his pictures.*
11. *Our new employee returned on Saturday, October 5, 2024 from her unexpected medical leave. Stickles reported that some retraining will be necessary.*
12. *Stickles stated that we have a credit with Amazon and she will check on how to use it toward more library materials. Magara gave her the Amazon number to contact the company.*
13. *The board approved to go into executive session at 4:36 pm. to review employee evaluation forms for our library manager.*
14. *Fisher stated that we need to review our personnel policies to be sure they are up to date and correctly stated.*
15. *The meeting was adjourned by Magara at 5:09 pm.*

Respectfully submitted by Susan Zaprowski

