Salamanca Public Library

Board of Trustees Meeting

August 13, 2024

Trustees Present: President Patricia Magara, Vice President Angel Fisher, Kari Kennedy, Susan Zaprowski. Excused: Secretary Gina Matteson

Also Present: Treasurer Rhonda Haick, Manager Jennifer Stickles, RA Mercer Auditor Ken Frank

Meeting Called to Order at 4:02 PM by President Magara

Library Audit

* RA Mercer Auditor, Ken Frank reviewed our audit 4/1/2022-3/31/2023
* An annual audit will continue to be done until the library is ready for just reviews as suggested by CCLS Director Jan Dekoff.

Financial Report/Warrant

* Treasurer Haick reviewed the warrant sheet. The trustees signed the warrant sheet and approved payment of bills.
* It was suggested that we look into the option of opening an interest-bearing account at the bank. Magara will follow-up on this.
* The treasurer report was reviewed and accepted with some language changes

Discussion

* The DVR for the exterior camera system has been replaced
* A discussion was had about library revenue and record keeping. When patrons pay for copies etc it is recorded in Koha and in a written log.
* The teen from the Summer Youth Work Program will end her time at the library on August 21st
* A brief discussion was had about possible grants

Construction

* One bid has been received to repair the damaged caused to the building by the car accident. Contractors have until August 23rd to submit their bid
* We had previously asked for estimates to replace the library roof, only one bid was turned in for $411,000. We need to look into grant options. NYS construction grant requires we have 25% of the cost ourselves.

Meeting adjourned at 5:08 PM