

Salamanca Public Library  
Board of Trustees Meeting  
May 14, 2024

Trustees Present: President, Patricia Magara; VP Angel Fisher, Secretary Gina Matteson, Susan Zaprowski, and Kari Kennedy

Jennifer Stickles, Library Manager

Community members: None present

**A.) Called to order at 4:00:** by President Magara

**B.) Approve Agenda:** Susan Zaprowski motioned to approve the agenda; Kari Kennedy seconded  
Motion passed unanimously: 5 yeas and 0 Nays

**C.) Approved Minutes** of April 30<sup>th</sup> meeting: Angel Fisher motioned to approve the minutes; Susan Zaprowski seconded. Motion passed unanimously: 5 yeas and 0 Nays

**D.) Public Comments: Executive Session-**

Gina Matteson motioned to move to Executive Session at 4:03 and Kari Kennedy seconded  
Moved out of executive session at 4:11

**E.) Pay Bills as Warranted:**

Susan Zaprowski motioned to pay bills as warranted; Kari Kennedy seconded

**F.) Review Financial Report:**

**G.) Public Comments:** none

**H.) Old Business:**

1.) Fiscal Control Policy: Jen Stickles will email Jan Dekoff for an update

**I.) New Business**

1.) Library incident and construction: Jen Stickles is taking care of all insurance issues concerning the car accident and the library.

a.) Discussion of inspection of the building's damages and the scope of what reconstruction work will be needed.

b.) Motion to contact Jim Hannon to write a scope of work for the building incident. Patsi Magara motioned; Gina Matteson seconded; passed unanimously 4-0 as Angel Fisher left the meeting at 4:34

c.) Discussion of the roof and the possibility of repair: proceed with getting roofing bids (3) based on Peterson's inspection of the library building. This included a discussion of bids and the TERO (Tribal Employment Rights Offices) fee.

2.) Library By-laws: these were reread and reviewed

**J.) Manager's report:**

Jen gave updates on workshops and library events.

**K.) Adjournment: 5:15**

Meeting adjourned at 5:08